



4600 South Regal Street

Spokane, WA 99223

(509) 448-2828

(509) 448-0926 Fax

Master Control Operator

General Summary of Duties

This position is responsible for operating switchboards, commercial playback servers, and following daily station logs for KAYU/KCYU/KFFX/NAYU/NFFX.

Description of Primary Duties

Operates audio/video switching consoles for all stations simultaneously
Monitors equipment to ensure quality of signal being delivered
Inputs and operates computer servers for commercial playback
Operates satellite receiving equipment
Maintains logs and paperwork, as required, and prepares daily variation reports
Operates transmitter per Federal Communication Commission regulations
Responsible for company security and safety procedures during business hours
Performs related duties as assigned

Working Conditions

Hours may vary and individual must be willing to work overnights, weekends, and holidays
Must have phone and be willing to work additional shifts on call as needed

Minimum Qualifications

High school diploma or equivalent
Experience in electronic communications, broadcasting, or multi-media computing preferred

Reporting Relationship

Reports to Lead Master Control Operator, Chief Engineer, and General Manager

Desired Knowledge, Skills, and Abilities

Basic skills in operating audio/visual and other electronic equipment
Extensive computer experience
Effective oral and written communication skills
Excellent organizational skills
Ability to follow standard procedures during high intensity situations, work effectively under pressure without supervision, and maintain effective working relationships with staff

EEO employer. Women and minorities encouraged to apply.

Please send your resume to : robert.cram@kayutv.com